

MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Stokes leading the Pledge of Allegiance and then offering a prayer.

Commissioner Lewis called for a review of the agenda but no items were added.

Larry Oja refund – Mr. Oja paid a penalty to the county for not following the correct procedures in regards to acquiring a building permit prior to the start of his construction. It was determined that the incorrect procedure was followed in assessing this fine and that a citation should have been issued by law enforcement. The commissioner discussed a refund of the money that was collected prematurely.

Commissioner Stokes made the motion to refund the penalty payment to Mr. Oja.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Oneida Fire District – Authorization to erect a metal A Frame building on County property was given to the Fire District in a previous meeting. An agreement stating use and purpose of the building along with liabilities was drafted and presented to the commissioners.

Commissioner Stokes made the motion to approve the agreement with an indefinite time line.

Commissioner Christophersen suggested a 10 year agreement with a renewal after review.

After discussion Commissioner Stokes amended the motion to a 20 year term with review prior to renewal.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Events center – During excavation it was found that an active sewer line crossed the south east corner of the new building location. Century Contractors placed a change order to reroute the line at a cost of \$5,247.00. Commissioner Lewis contacted a local business that could do the work for \$2,797.65.

Commissioner Christophersen made the motion to approve the local bid for \$2,797.65.

Commissioner Lewis seconded. All commissioners approved and the motion carried.

The annual extension office budget report for the ensuing fiscal year was presented. The University of Idaho extension program requires this report to be signed by the commissioners each year.

Commissioner Christophersen made the motion to approve and sign the extension office budget report.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Outstanding building permits – The commissioners discussed the many outstanding building permits that have not completed all the requirements prior to occupancy as well as those cases where no permit was applied for. With the newly identified process to give citations through the sheriff's office it has become a concern as to how the county can proceed. It was determined that once a citation has been issued then the commissioners have no say in the matter as it will be reconciled in the court room however if the commissioners are aware of a situation before the citation is issued then they can handle it through other means. Commissioner Lewis reported that most of the other surrounding counties do not allow occupancy without a final inspection. The Sheriff voiced concern that he is issuing a citation without knowing what it was for. County Prosecutor Brower indicated that the commissioners pass laws

and the sheriff investigated and cites if needed. Brower indicated that the commissioners have a couple of choices with the matter. They could give the inspector the power to issue citations or they could leave the citation writing to the sheriff in which case it is his job to read and understand the county laws to the point that he can receive the claim of violation and then conduct an investigation to determine if a citation should be issued.

Commissioner Lewis thought that where the county is trying to bring everyone in compliance that it might be best to send a letter to everyone on the non compliance list a letter giving them 60 days to comply or they would then receive the citation.

The commissioners were asked about how many permit extension a person could purchase and commissioner Lewis questioned if a temporary occupancy permit could be issued.

Attorney Brower indicated that those that have received citations should possibly also receive the same 60 day grace period and indicated that he would consider the issue when it come to court if the person is trying to comply.

Commissioner Stokes made the motion to send notification to those citizens that have been found in violation of the building codes that they will have 30 days to comply with the county development code. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Jared Simpson – As one who received a citation he indicated that he agreed in having building codes however he questioned the issue of the selection process to determine who would receive a citation. It was his opinion that not all violators were cited and that the building inspector was selective in who he would “go after”.

Russell Boyer – Russ also received a citation for non compliance however he was satisfied with his issues after listening to the commissioner’s earlier discussion. He did have other issues of safety that were a concern that he will bring up at a later time.

Sheriff Jones requested a raise for the part time deputies and part time dispatch personnel. The request is for part time deputies to increase from \$12.00 dollars to \$14.00 dollars per hour and part time dispatch to increase from \$10.00 dollars to \$12.00 per hour. The budget would not increase.

Commissioner Stokes made the motion to approve the two dollar increase for part time dispatch and part time deputies.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The Sheriff also asked that a new position be created for a part time civil Deputy. It was explained that an increase of people are traveling to Oneida County to renew drivers license causing an increase the work load on his civil deputy. Lacie Clark has been helping in this area and it was proposed that she be given the job of part time civil deputy at the rate of \$14.00 dollars per hour with a maximum of 18 hours per week and that she further receive an increase from \$10.00 dollars per hour to \$13.00 dollars per hour for part time dispatch since she is POST certified.

Commissioner Christophersen made the motion to approve the raise for Lacie Clark to \$13.00 dollars per hour for her part time dispatch position and that a she be given a new position of part time civil deputy at the rate of \$14.00 dollars per hour with a maximum of 18 hours per week for the new position. Commissioner Stokes seconded and the motion carried.

Sheriff Jones expressed his concern about court house security and the need for new locks on four separate doors in his office area. It was thought that he could update the locks for about \$500.00

dollars. It was suggested that the upgrade could come from Emergency Services grants however the process might take several weeks.

Commissioner Stokes made the motion to approve the new electronic locks for four doors in the sheriff's office at the bid price of \$578.00 dollars.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The sheriff explained to the commissioners his need for a backup battery system to enable the dispatch center to stay operational during power bumps. He stated that if a power bump shuts the computers down that even though the backup generator will power up and provide the needed electricity, it takes about 8 minutes to get the computers running again. His concern is that this time might be needed to dispatch emergency personnel and that they need to keep the dispatch center running. It was suggested that it could cost upwards of \$23,000.00 dollars.

Commissioner Lewis will investigate further.

The Idaho Policing Policy was presented to the commissioners for renew. It is a requirement that each sheriff's office have some type of policing policy and Oneida has opted to utilize the Idaho Policing Policy.

Commissioner Christophersen made the motion to approve the renewal of the Idaho Policing Policy. Commissioner Stokes seconded. All commissioners approved and the motion carried.

The 2019 EMPG grant for emergency services was presented for acceptance by the county.

Commissioner Stokes made the motion to approve and accept the 2019 EMPG grant.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The county Hazardous Mitigation plan is due to be renewed. It is estimated that it will cost several thousands of dollars. The county has the options of using their current EMPG grant money for this effort which is a 50/50 match grant or they could apply for another grant from Idaho Office Emergency Management which will cover 75% of the cost. It was further explained that the counties 25% match could be in the form of in kind work.

A letter of intent is needed for those counties who would like to apply for the second grant.

Commissioner Christophersen made the motion to sign the letter of intent for the hazardous mitigation grant.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Two applications for scholarships to attend the road scholar program were submitted for signature. These courses benefit the operators in the road department.

Commissioner Christophersen made the motion to sign the scholarship applications.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

Ada County has provided pathological services for the last few years. It is time for the annual renewal of the agreements with Ada County for these services.

Commissioner Christophersen made the motion to approve the renewal agreement with Ada County for pathological services.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

September 30th, 2019

Medical indigent cases 1O-2019-00002, 1O-2019-00004 and 1O-2019-00005 have all been closed and it now comes time to approve the assignments for payment distribution back to the state. Each case was paid in part by the county and by the State of Idaho. The assignments state what percentage of each payment is given to each entity based on what was paid. The assignments are provided by the State.

Commissioner Stokes made the motion to approve the indigent payment assignments for the following three cases as provide by the State of Idaho; 1O-2019-00002, 1O-2019-00004 and 1O-2019-00005. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The L-1 report is a report that shows all levies for the current year that will be assessed in December of that year. The levy rates are calculated on the approved budgets by each taxing district as supplied by that district. They L-1 must be approved by the board before the State Tax commission can approve.

Commissioner Stokes made the motion to approve the levy rates as stated on the L-1 report. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Concern was raised by the local paper that not all taxing districts complied with the publishing requirements and that the county should not approve the rates. Attorney Brower researched the Idaho Code and made the determination that the county was not the policing entity of these requirements. The commissioners requested that the clerk voice the concern of the news paper to the tax commission when the L-1 is sent in.

A proposal was given to the county to upgrade the lighting system to LED lights. The bid was reviewed and a company representative answered questions via telephone. Commissioner Lewis thanked Mr. Haugwood for the bid and indicated that he would like to search out a second bidder for comparison.

Building permits were reviewed

Commissioner Stokes made the motion to approve the following building permits. Matthew Johnson; two ag permits, Wally Cooper; 1 ag permit, Don Daniels; carport, Paige Jensen; accessory building, Lee Olson; accessory building, Herbert Crittenden trust; ag building, Walter Haltom; manuf. Home, Daniel Bates; ag building, Dallan Nalder; addition. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The commissioners were notified that three members of the planning and zoning commission will have fulfilled their current terms in December.

Computer Arts supplies many software packages to the county such as financial, recording and civil work. They have provided their annual renewal contract for signature. The increase is around \$70.00 dollars for the coming year.

Commissioner Christophersen made the motion to approve the CAI contract for software services to the county. Commissioner Stokes seconded. All commissioners approved and the motion carried.

The annual ICRMP renewal contract was supplied to the commissioners. They provide risk management services to the counties.

Commissioner Christophersen made the motion to approve the ICRMP contract. Commissioner Stokes seconded. All commissioners approved and the motion carried.

The claims and meeting minutes were reviewed.

Commissioner Christophersen made the motion to approve the meeting minutes as submitted. Commissioner Stokes seconded. All commissioners approved and the motion carried.

Commissioner Stokes made the motion to approve the claims for payment. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Those attending the annual conference of the Idaho Association of Counties reported on their experience. Commissioner Stokes also reported on his visit to Washington to lobby for funding of the PILT program.

Attorney Brower made adjustments to the new personnel policy which corrected formatting issues. It was requested that they approve the new policy.

Commissioner Christophersen made the motion to approve the new personnel policy. Commissioner Stokes seconded. All commissioners approved and the motion carried.

It was reported that the Idaho Department of Water Resources will be holding meetings and preparing to better monitor the wells in the Malad Valley to ensure that water rights are being correctly handled and to better prepare for the future availability of water.

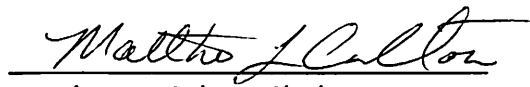
Commissioner Stokes made the motion to move into an executive session per IC. 74-206 (1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer or employee.

Commissioner Christophersen seconded. Roll call vote was taken. Commissioner Stokes – Yes; Commissioner Christophersen – Yes; Commissioner Lewis – Yes. The motion carried.

Following the executive session the meeting was adjourned.



Bill Lewis, Chairman



Matthew L. Colton, Clerk